

**Huron High School
Athletic Booster Club Concessions
Lottery Guideline
2011-2012**

The concession schedule shows home events, dates, times and the approximate number of people needed to operate each event. The estimated total hours for the workers and supervisors are in parentheses (). This is for your bidding convenience. The event ending times are estimated. Some events may end sooner and some may end later than estimated. Please inform your workers on the later shifts that they are required to stay if the event runs late.

The estimated worker hours overlap sometimes to cover what are usually busy times (e.g., half-times, lunch hours). The estimated times and hours should cover most of these busy periods. Scheduling fewer people only hurts those who show up and makes customers wait longer to be served: neither is good for the concessions program in the long run. However, if business is slow and you're overstaffed, the supervisor will need to send some of the volunteers home early.

Teams are assigned to tiers based on each team's attendance for the prior 12 months (on a rolling basis) at the regular Booster Club monthly meetings. Teams missing no more than 1 meeting are tier 1, teams missing 2 or 3 meetings are tier 2, and the rest are tier 3. As the teams are randomly drawn (starting with tier 1 teams) they may choose any of the remaining open concession dates. If a team decides not to choose an event it must pass (no transferring/trading of selections to another team is allowed) and another team is drawn. This process continues, by tiers, until all events are assigned. Teams that are not represented at the lottery meeting are not assigned to any concession events.

U of M Football game events:

Due to the limited number of U of M game events and to give all teams a chance to work a U of M event, if a team worked a U of M football event in the previous year they may not bid on a U of M game with their first selection but may bid on any other event. This applies to any team regardless of what tier they are in during the first round. After the first round (tiers 1, 2 & 3) is complete all teams may bid on any remaining U of M football events.

The team representative signing up for a concession event is responsible for scheduling a concession supervisor and all volunteers. Schedule a supervisor as soon as possible and call your supervisor/volunteers 24 hours in advance to verify their assignments and times.

If you can't find a supervisor or enough volunteers, it is your responsibility to call the concession coordinator in advance. Not having the appropriate number of workers can significantly affect the amount an event can earn. That affects the total payout to all teams. Don't wait until the last minute to ask for help. We want the concessions to be an enjoyable event for all.

No Show Penalties:

1) Any team that commits to work a concession event and does not show up will be fined. The first time a team does not show up for a scheduled event they will be fined \$250, which will be taken from their encumbered fund. The second time a team is a no show they will be fined \$250, which will be taken out of their encumbered fund and will forfeit their first round bid in the next lottery.

2) Teams that have less than 75% of the workers that were scheduled for the event will be fined.

Teams who do not fulfill the responsibilities of the event will be fined. Make sure the supervisor is trained and is aware of their responsibilities(e.g. restocking, filling out paperwork completely, cleaning up properly, not leaving early etc). The fine for a first violation will be \$100, which will be taken out of their encumbered funds. Second violations will be fined \$250 and will forfeit their first round bid in the next lottery.